

# ELECTRICAL SERVICES AND LABOR

REMIT TO: HARPER WOOD ELECTRIC CO. PH #: 214.421.5207 FAX #: 214.428.3051 EMAIL: hwedal@hwe.com  
 MAIL TO: PO BOX 565666, DALLAS, TX 75356 OVERNIGHT: 1107 S BROWDER ST, DALLAS, TX 75215

**DEADLINE DATE FOR ADVANCE PRICE: FEBRUARY 16, 2007**

EVENT OR SHOW: <b>TEXAS WOODWORKING SHOW</b>		LOCATION: <b>MARKET HALL</b>	BOOTH #:
COMPANY NAME:	DATE: <b>MARCH 8-9, 2007</b>	YOUR PO #:	<b>2703201</b>
ADDRESS:	CITY:	STATE:	ZIP:
SIGNATURE:	PLEASE PRINT NAME:	PHONE #:	FAX #:

**FLOODLIGHTS:** Prices include outlet & labor for light installation and sales tax. Special lighting requests will incur additional charges.

DESCRIPTION	ADV PRICE	STD PRICE	QTY	SUBTOTAL
150 Watt Floodlight / Stand	\$ 70.00	\$ 94.50	_____	_____
300 Watt Floodlight / Stand	\$ 80.00	\$ 108.00	_____	_____

**LIGHTING AND UTILITY OUTLETS:** Two (2) connections per outlet. 120 volt 60 cycle alternating current.

DESCRIPTION	ADV PRICE	STD PRICE	QTY	SUBTOTAL
500 Watt	\$ 60.00	\$ 81.00	_____	_____
1000 Watt	\$ 80.00	\$ 108.00	_____	_____
2000 Watt	\$ 90.00	\$ 121.50	_____	_____

**MOTOR AND EQUIPMENT OUTLETS:** Maximum of one (1) connection per power outlet.

DESCRIPTION	ADV PRICE	STD PRICE	QTY	SUB TOTAL
20 AMP 120 VOLT	\$ 105.00	\$ 141.75	_____	_____
30 AMP 120 VOLT	\$ 120.00	\$ 162.00	_____	_____
15 AMP 208 VOLT 1 PHASE	\$ 121.00	\$ 163.35	_____	_____
20 AMP 208 VOLT 1 PHASE	\$ 133.00	\$ 179.55	_____	_____
30 AMP 208 VOLT 1 PHASE	\$ 164.00	\$ 221.40	_____	_____
40 AMP 208 VOLT 1 PHASE	\$ 193.00	\$ 260.55	_____	_____
60 AMP 208 VOLT 1 PHASE	\$ 255.00	\$ 344.25	_____	_____
100 AMP 208 VOLT 1 PHASE	\$ 380.00	\$ 513.00	_____	_____
150 AMP 208 VOLT 1 PHASE	\$ 560.00	\$ 756.00	_____	_____
200 AMP 208 VOLT 1 PHASE	\$ 715.00	\$ 965.25	_____	_____
15 AMP 208 VOLT 3 PHASE	\$ 155.00	\$ 209.25	_____	_____
20 AMP 208 VOLT 3 PHASE	\$ 180.00	\$ 243.00	_____	_____
30 AMP 208 VOLT 3 PHASE	\$ 225.00	\$ 303.75	_____	_____
40 AMP 208 VOLT 3 PHASE	\$ 285.00	\$ 384.75	_____	_____
60 AMP 208 VOLT 3 PHASE	\$ 400.00	\$ 540.00	_____	_____
100 AMP 208 VOLT 3 PHASE	\$ 615.00	\$ 830.25	_____	_____
150 AMP 208 VOLT 3 PHASE	\$ 900.00	\$ 1215.00	_____	_____
200 AMP 208 VOLT 3 PHASE	\$ 1300.00	\$ 1755.00	_____	_____

**YOUR SIGNATURE ON THIS FORM INDICATES YOU AGREE TO THE TERMS AND CONDITIONS CONTAINED ON THE FRONT AND BACK OF THIS FORM.**

**INTERNATIONAL EXHIBITORS:** We require pre-payment of all charges in US funds by cashier's check or credit card.

**PAYMENT AUTHORIZATION**     Cash     Co. Check     Am. Express     Visa/MasterCard     Discover

Account Number: \_\_\_\_\_ Exp Date \_\_\_\_\_

Signature of Card Holder: \_\_\_\_\_

**IMPORTANT:** Will your representative be authorized to order additional services and comply with above payment policy?    Yes \_\_\_\_\_ No \_\_\_\_\_

**ELECTRICAL LABOR:** Charges will be in ½ hour increments. Minimum ½ hour charge.     OK to proceed.

Monday – Friday 8:00 am to 4:30 pm (except holidays)                      \$ 60.00 per hour.

Monday - Friday 4:30 pm to 8:00 am (Sat/Sun/Holidays)                      \$120.00 per hour.

**NO ADJUSTMENTS CAN BE MADE AFTER THE CLOSE OF THE SHOW.**

# INSTRUCTIONS AND CONDITIONS

1. **CANCELLATIONS** must be made *48 hours in advance of show opening*. All changes/additions will be charged at standard rates.
2. **24-hour service and/or dedicated circuits** will be an additional 25%. Special notice of this requirement must be given at the service desk.
3. **208 Volt and 480-Volt:** Notice of the 480-volt service requirement must be received prior to the deadline date, no exceptions, **and is subject to approval and availability**. Outlets over 20 amps, all 208 volt and all 480-volt service will require electrical labor. Prices do not include connections to equipment or special wiring. Rates are for outlets only. Call for quotes on all other voltage requirements.
4. **IMPORTANT:** to receive advance prices, we must receive orders and payment prior to the deadline date on form.
5. **NOTICE:** All wiring and other installations, motor, etc, must be approved. To prevent overloading of circuits, exhibitors shall not be permitted to add wattage except upon ordering same. All outlets will be installed on the floor at the back of the booth; island booth outlets will be brought to one (1) location at our discretion if no information is provided. Connections from outlets to equipment shall be charged labor and material. **We are not responsible for voltage fluctuations or power failure because of temporary conditions.** Testing for proper voltage prior to plugging in or turning on your equipment may prevent serious damage to your equipment. For your protection, install a surge protector on computerized equipment and machinery or an over/under voltage sensor. **We are not responsible for damage, lost of items, or personal injury caused by the connections to electrical service unless performed by Harper Wood Electric or their employees. No credit will be issued on outlets or lights installed as ordered even though not used.**
6. **Rates do not include** connecting equipment, special wiring or labor. A diagram or print must accompany such requests. Labor will be charged for any work done from that point into the booth. For example: 1) Installation of ball or track lights or any other electrical illumination and for removal of the same at close of show; 2) Changes to print or diagram made after installation will incur labor and material charges.
7. **Wall outlets** and post outlets are not part of booth space. Separate outlets must be ordered for each booth to be connected Exhibitors are not allowed to share electrical outlets..
8. **Two-wire cords** (ripcords or zipcords) are not allowed at any facilities. Unless the cord is a component part of an assembly which is specifically approved. All exhibitors' cords must be a minimum of 14/3. All electrical cords must be three-wire grounded type. All exposed current-carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
9. Safe wiring is essential! Harper Wood Electric Co. is responsible for the temporary electrical distribution systems and the linking of electrical items in an exhibit with the power services of the building. If you require cords to be run under the carpet, this work requires a print or diagram and must be done by Harper Wood Electric Co.
10. All equipment, regardless of source of power, must comply with all national electrical codes, state and local safety codes.
11. Unless otherwise directed, Harper Wood Electric Co. electricians are authorized to cut floor coverings to permit installation of services.
12. **Labor orders** must be placed at the service desk for any electrical labor required. Keep in mind to order as early as possible because labor orders are worked on a "first come first served" basis. Electrical labor must be ordered 24 hours in advance in order to have men available when needed.
13. Make sure that all crates are out of your booth and all of your equipment is in place before requesting electrical labor. Remember, if your booth is not ready when an electrician arrives, you must place another labor order at the service desk, which could cause you further delays and additional costs.
14. All electrical connections and disconnects must be made by Harper Wood Electric Co.
15. All material furnished by Harper Wood Electric Co. remains the property of Harper Wood Electric Co.
16. All exhibit booths will be inventoried and any additions will be priced at standard rates.
17. In the event you have arranged for an exhibit house or other party to handle your display and be billed for all services, please contact our office for the proper authorization form.
18. No adjustments can be made to invoice after the close of the show. Please handle all questions at the show service desk.

# COMPRESSED AIR • WATER • DRAIN ORDER FROM

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COMPANY NAME:	DATE: <b style="text-align: center;">MARCH 8-9, 2007</b>	YOUR PO #:	<b style="text-align: center;">4703201</b>
ADDRESS:	CITY:	STATE:	ZIP:
SIGNATURE:	PLEASE PRINT NAME:	PHONE #:	FAX #:

<b>COMPRESSED AIR:</b> 90-100 lbs PSI	ADV PRICE	STD PRICE	QTY	SUBTOTAL
Service charge for 1 <sup>st</sup> connection	\$ 300.00	\$ 375.00	_____	_____
Each additional connection	\$ 135.00	\$ 168.75	_____	_____
Size of connection required: _____ CFM required _____ (must be completed)				
Number of connections required: _____ PSI required: _____				

<b>WATER:</b>	ADV PRICE	STD PRICE	QTY	SUBTOTAL
Service charge for 1 <sup>st</sup> connection	\$ 200.00	\$ 250.00	_____	_____
Each additional connection	\$ 115.00	\$ 143.75	_____	_____
Size of connection required: _____ Number of connections required _____ (must be completed)				
NOTE: Pressure may vary. No guarantee can be made of minimum pressures. If pressure is critical, Exhibitor should arrange to have a pressure regulator valve installed.				

<b>DRAINAGE:</b>	ADV PRICE	STD PRICE	QTY	SUB TOTAL
Service charge for 1 <sup>st</sup> connection	\$ 225.00	\$ 281.25	_____	_____
Each additional connection	\$ 125.00	\$ 156.25	_____	_____
Size of connection required: _____ Number of connections required _____ (must be completed)				

<b>FILL AND DRAIN PER TANK:</b>	ADV PRICE	STD PRICE	QTY	SUBTOTAL
<input type="checkbox"/> 1 – 15 GALLONS	\$ 90.00	\$ 112.50	_____	_____
<input type="checkbox"/> 16 – 69 GALLONS	\$ 120.00	\$ 150.00	_____	_____
<input type="checkbox"/> 70 – 100 GALLONS	\$ 145.00	\$ 181.25	_____	_____
Over 100 gallons, \$145.00 plus \$30.00 per each 100 gallons up to 500 gallons.				
Over 500 gallons, \$265.00 plus \$20.00 per each 100 gallons over 500 gallons up to 1000 gallons.				

**LABOR:** (MINIMUM ½ HOUR)  Monday – Friday (8:00 am – 4:30 pm) except Holidays.....\$60.00 per hour.  
 Monday – Friday (4:30 pm – 8:00 am) Saturdays, Sundays and Holidays.....\$120.00 per hour.

Connection rates listed cover bring service from main line to booth. All work performed within booth attaching lines to equipment will be charged on a time and material basis in addition to connection fees. A separate connection fee will be made for each piece of equipment using connected service, whether connected direct or otherwise. Floor orders received after deadline date will be charged LATE ORDER PRICE.

THERE ARE NO GAS CONNECTIONS IN MARKET HALL.

All materials and equipment furnished remains property of the plumbing contractor. It will be the responsibility of the exhibitor to furnish air filters, dryer and regulators.

**INTERNATIONAL EXHIBITORS:** We require pre-payment of all charges in US funds by cashier's check or credit card.

**PAYMENT AUTHORIZATION**  Cash  Co. Check  Am. Express  Visa/MasterCard  Discover

Account Number: \_\_\_\_\_ Exp Date \_\_\_\_\_

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