



Notice of Intent to Use Exhibitor Appointed Contractor Deadline Date – January 22, 2007

If your organization intends to use the services of an exhibitor appointed contractor for the 2007 Texas Woodworking Show you must complete this form and return it Exhibition Management. EACs include, but are not limited to, installation and dismantle contractors, booth designers and builders, non-official florists, furniture suppliers and laborers; any workers for your booth that is not an employee of your company that will need access to the show floor during set-up and dismantle hours. Insurance is required from all EACs and proof must be forwarded to Exhibition Management by **January 22, 2007**.

Exhibitor Appointed Contractor Information:

Company Name _____
Contact _____
Address _____
City/State/Zip _____
Telephone Number _____
Fax Number _____
Email Address _____

This form will only be accepted if completed by an authorized representative of the Exhibiting Company.

Exhibiting Company Information:

Company Name _____
Booth Number _____
Submitted By _____
Telephone Number _____
Email Address _____

Return this form to:

EAC Department
Hall-Erickson, Inc.
Fax: 630.929.8932
Email: pmcquality@heiexpo.com