



**MINEXPO 2008**

**September 22-24, 2008 – Las Vegas, USA**

**International Shipping & Customs Clearance Services**

Airways Freight Corporation is pleased to be appointed as the official international forwarder for the MINEXPO 2008 Show. In this capacity, we will be coordinating the freight forwarding, customs clearance, delivery, and re-exportation of international shipments, after close of the exhibition. Two of the keys to successful exhibition are early logistical planning, and attention to detail. We therefore encourage you to take note of the key information contained in these instructions and start your successful planning now!

<b>KEY DATES:</b>	Show Dates:	September 22-24
	Move In (direct to show site):	September 13-21 (By your target date/time)
	Move Out:	September 24-28

<b>ARRIVAL DEADLINES:</b>	SEA FREIGHT shipments must arrive port of LONG BEACH/LOS ANGELES, CA no later than:	August 24
	AIRFREIGHT shipments must arrive Las Vegas McCarran Airport (LAS) no later than:	August 31

**\*Shipments destined for advanced receiving should arrive 4 days prior to above dates.**

**FINAL DESTINATION for SEA shipments: LONG BEACH/LOS ANGELES**  
**FINAL DESTINATION for AIR shipments: LAS VEGAS (LAS)**

- FCL ocean shipments should NOT be booked to the door, as we cannot maintain proper delivery control for door moves, which could result in off-target penalties or missed delivery dates.
- Shipments must be prepaid to the port/airport of arrival, including US Terminal Handling.
- Ocean shipments can be received (Breakbulk, FCL & LCL) at other USA seaports (Houston, San Francisco, Seattle or New York). Contact us for deadlines instructions, and rates.
- Air shipment can be received in Los Angeles (LAX). Contact us for deadlines, instructions, and rates.

**CONSIGNMENT INSTRUCTIONS** (for Ocean Bill of Lading, air waybills, commercial invoices, packing lists, Carnet ATA):

FOR DELIVERY TO ADVANCE RECEIVING:		
Exhibitor Name MINEXPO 2008, BOOTH # _____ c/o GES Exposition Services 7000 Lindell Rd. Las Vegas, NV 89118 USA	Notify:	Airways Freight Corp. PH 800-228-4220 FX 479-442-6080 minexpo@airwaysfreight.com

For Delivery DIRECT TO SHOW SITE:		
Exhibitor Name MINEXPO 2008, BOOTH # _____ Las Vegas Convention Center 3150 Paradise Rd. Las Vegas, NV 89115 USA	Notify:	Airways Freight Corp. PH 800-228-4220 FX 479-442-6080 minexpo@airwaysfreight.com

**MARKING INSTRUCTIONS:**

All pieces or shipping crates must be clearly marked as shown below: Pieces on pallets, even if they are banded and shrink wrapped, should be individually labeled. All wood packing material entering the USA is now subject to ISPM standards, so all non-manufactured wood packing and dunnage material must be heat-treated or fumigated and marked with the IPPC stamp.

<b>MINEXPO 2008</b>	<b>CASE ____ OF ____</b>
<b>LAS VEGAS CONVENTION CENTER</b>	<b>GROSS WT: ____ KGS</b>
<b>LAS VEGAS NV USA</b>	<b>NET WEIGHT ____ KGS</b>
<b>EXHIBITOR: _____</b>	<b>LIFTING POINTS</b>
<b>BOOTH NO: _____</b>	<b>MADE IN (COUNTRY OF ORIGIN)</b>

**\*All transactions subject to Airways Terms & Conditions**

## CUSTOMS CLEARANCE

Airways Freight Corporation will arrange for all customs clearance for both the import and export of your exhibition materials. All articles for give-away, sales, or consumption, will be cleared as dutiable entries. For goods that will be re-exported, we recommend use of an ATA Carnet. If a Carnet cannot be obtained, temporary entries can be made. *Please, however, insure that your invoices clearly distinguish between items that will be consumed and items that will be re-exported.* All commercial invoices should be sent to us prior to shipment for our review at: [minexpo@airwaysfreight.com](mailto:minexpo@airwaysfreight.com)

### DOCUMENTARY REQUIREMENTS

- 1 ORIGINAL AND 5 COPIES OF COMMERCIAL INVOICE & PACKING LIST**
- 1 ORIGINAL AIRWAY BILL OR 1 SEAWAY BILL OF LADING (EXPRESS RELEASE ORIGINAL BILL OF LADING)**

You can find copies of our downloadable documentation at: [www.airwaysfreight.com/minexpo.pdf](http://www.airwaysfreight.com/minexpo.pdf)

- **Separate commercial invoices should be provided for temporary and consumable entries** (consumables include give-away items). Invoices should detail the contents of each carton in English and should state per unit as well as total value and should contain full descriptive detail of each commodity shipped along with any corresponding model and serial numbers for equipment or hardware.
- **Pre-sold goods** must be clearly identified as such, so that appropriate importer information, and customs data, can be gathered, prior to entry. Please notify us prior to shipment if your equipment has already been sold.
- **Functioning equipment or machinery powered by combustion engines** is subject to U.S. EPA compliance standards, and as such, cannot remain in the USA unless it is properly documented and conforms with U.S. EPA standards. If you are sending this type of equipment with intentions of selling it or leaving it in the USA, you must be certain that it meets these standards prior to shipment of your cargo. For further information on this, see <http://www.epa.gov/otaq/imports>
- **All shipments must be pre-alerted to Airways Freight Corporation**, 2 days prior to arrival for air freight, and 7 days prior to arrival for sea freight shipments. Pre-alerts should include carrier name and bill nos., arrival flight/vessel details, as well as copies of all shipping documents. See note below regarding heavy equipment or out of gauge cargo.
- **IMPORTANT NOTE: FORWARDER SERVICES ARE NOT THE SAME AS DRAYAGE SERVICES!** Unlike shows in other parts of the world, on-site material handling (delivery from advance receiving, unloading from truck, positioning in stand, removal, storage, return of empties, and loading on truck), is managed by the General Contractor. In this case, that is GES Exhibition Services. This means, liability and responsibility for the cargo passes to the General contractor from us at the dock of the convention center, or advance receiving location. This also means a work order and payment arrangement must be made with both the forwarder (Airways) and the contractor (GES).

### HEAVY EQUIPMENT/OUT OF GAUGE CARGO

Out of gauge cargo, break bulk cargo, and overweight containers, will require special permits for transportation from the port/airport to the show site. Cargo exceeding the below weight or measure below should be alerted to us 14 days prior to arrival, so that oversized permits and equipment may be obtained:

Maximum container (over the road) limitations	17,230.0 KGS (20'), 20,400.0 KGS (40')(any type container)		
maximum length:	1828 cm	maximum width:	259 cm
		maximum height:	365 cm

\*Container shipments over above weight may be required to be stripped at the port of arrival prior to delivery.

### INSURANCE

It is up to the exhibitor to confirm that they have insurance in place with their own provider, and that their policy will extend coverage of their stand and equipment during transit to and from the show, as well as while it is on the stand. If your policy provider cannot extend adequate coverage, please contact Airways about obtaining proper coverage of your goods. NOTE- Standard carrier's liability will end at the dock of the convention center, so shipments will be subject to the limits of liability stated in the GES Exhibition Services instructions once they arrive at the dock of show site or advance receiving warehouse.

### PAYMENT REQUIREMENTS

**A valid credit card account number prior to delivery of your goods to the show must secure charges for all transportation, clearance, and delivery. Airways accepts VISA, MASTERCARD, and AMERICAN EXPRESS.**

### GETTING TO THE SHOW

Airways Freight Corporation is pleased to offer complete forwarding services for international exhibitors. If you are in need of total transportation services from your door, you may contact us at the contact information below, or contact our appointed partner in your country, which can be found at: [www.airwaysfreight.com/minexpo.pdf](http://www.airwaysfreight.com/minexpo.pdf)

***If you choose to use your own forwarder, it is imperative that they follow our instructions closely, and email a pre-advise to the address/number listed below.*** If you have any questions regarding any of this information, please feel free to call or fax the International Tradeshow staff at Airways Freight Corporation at:

**EMAIL**  
**USA & CANADA**  
**INTERNATIONAL**

**minexpo@airwaysfreight.com**  
**800-643-3525 (Toll Free)**  
**479/442-6301 Fax: 479/442-6080**

**LINK TO DOCUMENTS & INSTRUCTIONS**  
[www.airwaysfreight.com/minexpo.pdf](http://www.airwaysfreight.com/minexpo.pdf)



**AIRWAY'S APPOINTED WORLD WIDE AGENTS**

**ARGENTINA**

TRADE SHOW LOGISTICS  
Phone: 5411 4342 4254  
Fax: 5411 4331 7020  
Contact: Sergio Zenere  
[szenere@tslsa.com](mailto:szenere@tslsa.com)

**CHILE**

CARGOSAN LOGISTICA  
Telephone: 56 2 392 7804  
Fax: 56 2 601 0843  
Contact: Patricia Arce  
[parce@cargosan.](mailto:parce@cargosan.)

**HUNGARY**

MASPED-EXPO LTD  
Telephone: 36 1 263 7851  
Fax: 36 1 263 7892  
Contact: Marianna Vamos  
[Mvamos.expo@masped.hu](mailto:Mvamos.expo@masped.hu)

**AUSTRALIA**

SCHENKER AUSTRALIA PTY  
Telephone: 61 2 9333 0312  
Fax: 61 2 9333 0496  
Contact: Sabine Schlosser  
[ron.koehler@schenker.com](mailto:ron.koehler@schenker.com)

**CZECH REPUBLIC**

CENTRUMSPED SRO  
Telephone: 420 2 20103654  
Fax: 420 2 333 75625  
Contact: Tomas Dospisil  
[dospisil@centrumsped.cz](mailto:dospisil@centrumsped.cz)

**INDIA**

ORIENT MARINE LINES PVT LTD  
Telephone: 91 11 23 51 4040  
Fax: 91 11 23 62 5477  
Contact: Shirish S Kulkarni  
[shirishk@orientm.com](mailto:shirishk@orientm.com)

**AUSTRIA**

IML-MESSE LOGISTIK GMBH  
Telephone: 43 1 26069 2205  
Fax: 43 1 26069 2204  
Contact: Robert Kokoschik  
[robert.kokoschik@iml-vienna.at](mailto:robert.kokoschik@iml-vienna.at)

**DENMARK**

ON-SITE GROUP  
Telephone: 45-3-282 0210  
Fax: 45-3-282 0211  
Contact: Lars Skovhøj  
[lars@onsitegroup.com](mailto:lars@onsitegroup.com)

**IRELAND**

CELTIC FORWARDING LTD  
Telephone: 353 1 865 6000  
Fax: 353 1 874 6745  
Contact: Ken Behan  
[ken@celticfwd.ie](mailto:ken@celticfwd.ie)

**BELGIUM**

KRISTAL BVBA  
Telephone: 32 2 7530737  
Fax: 32 2 7514720  
Contact: Geert Frere  
[geert.frere@kristal-logistics.com](mailto:geert.frere@kristal-logistics.com)

**FINLAND**

SUOMEN MESSULOGISTIIKKA  
Telephone: 358-10-309 6600  
Fax: 358-10-309 6611  
Contact: Kaija Hakkinen  
[Kaija.hakkinen@smlog.fi](mailto:Kaija.hakkinen@smlog.fi)

**ISRAEL**

AMIT LTD  
Telephone: 972 0 3 972 01 77  
Fax: 972 0 3 972 01 07  
Ran Ophir  
[rano@amit.co.il](mailto:rano@amit.co.il)

**BRAZIL**

TRANSPORTES FINK S/A  
Telephone: 55 11 3839 5413  
Fax: 55 11 3835 3366  
Contact: Valentina Vega  
[fairs@fink.com.br](mailto:fairs@fink.com.br)

**FRANCE**

GLOBAL EXPOSITION SERVICES  
Telephone: 33-1-4919 5590  
Fax: 33-1-4919 5599  
Contact: Jerome Perin  
[globalxpo@wanadoo.fr](mailto:globalxpo@wanadoo.fr)

**ITALY**

SAIMA AVANDERO SPA  
Telephone: 39 02 92134785  
Fax: 39 02 92134766  
Contact: Paolo Strada  
[pstrada@saima.it](mailto:pstrada@saima.it)

**CANADA**

AIRWAYS FREIGHT CORP  
Telephone: 800 228 4220  
Fax: 479 442 6080  
Contact: Tony Dawes  
[tonyd@airwaysfreight.com](mailto:tonyd@airwaysfreight.com)

**GERMANY**

CRETSCHMAR MESSECARGO  
Telephone: 49-211-740-1278  
Fax: 49-211-740 1276  
Contact: Achim Lotzwick  
[achim.lotzwick@cretschmar.de](mailto:achim.lotzwick@cretschmar.de)

**JAPAN**

AGILITY FAIRS & EVENTS  
(formerly Geologistics Ltd)  
Telephone: 81 3 5821 4617  
Fax: 81 3 5821 4610  
Contact: Tokiko Inaba  
[tinaba@agilitylogistics.com](mailto:tinaba@agilitylogistics.com)

**CHINA**

SHANGHAI ROGERS EXHIBITION SERVICES  
Telephone: 86 21 6270 0003  
Fax: 86 21 6270 0005  
Contact: Edmond Siu  
[edmond@rogerssha.com](mailto:edmond@rogerssha.com)

**HONG KONG**

ROGERS WORLDWIDE (HK) LTD  
Telephone: 852 2111 1151  
Fax: 852 2111 1150 / 52  
Contact: Connie Yuen  
[connie@rogershk.com](mailto:connie@rogershk.com)  
[info@rogershk.com](mailto:info@rogershk.com)

**KOREA**

KEMI-LEE CO LTD  
Telephone: 82 2 565 3400  
Fax: 82 2 553 8458  
Contact: Super Lee  
[sm@kemi-lee.co.kr](mailto:sm@kemi-lee.co.kr)



## AIRWAY'S APPOINTED WORLD WIDE AGENTS

### **MALAYSIA**

ROGERS WORLDWIDE  
Telephone: 60-3-5510 8611  
Fax: 60-3-5510 6296  
Contact: Chris Smith  
[chris@rerkul.com.my](mailto:chris@rerkul.com.my)

### **SOUTH AFRICA**

LWW FREIGHT  
Telephone: 27 11 923 4200  
Fax: 27 11 923 4280  
Contact: Owen Currin  
[owen@jhb.lwwfreight.co.za](mailto:owen@jhb.lwwfreight.co.za)

### **UNITED ARAB EMIRATES**

AIRLINK INTERNATIONAL UAE  
Telephone: 971 4 883 81 11  
Fax: 971 4 883 8122  
Contact: Chrys Mendonca  
[chrys@airlink.ae](mailto:chrys@airlink.ae)

### **MEXICO**

EXHIBIT SERVICES MEXICO SA DE CV  
Telephone: 52 55 53 73 11 59  
Fax: 52 55 53 73 44 17  
Contact: Rogelio J Gomez  
[rogeliog@exsermex.com](mailto:rogeliog@exsermex.com)

### **SPAIN**

RESA EXPO LOGISTICS  
Phone: 34 93 233 4745  
Fax: 34 93 263 1894  
Contact: Pablo Martinez  
[pmartinez@resainternacional.com](mailto:pmartinez@resainternacional.com)

### **UNITED KINGDOM**

GBH EXHIBITION FORWARDING  
Phone: 44 114 269 0641  
Fax: 44 114 269 3624  
Contact: Michael Hunter  
[michael@gbhforwarding.com](mailto:michael@gbhforwarding.com)

### **NETHERLANDS**

KRISTAL BVBA  
Telephone: 32 2 7530737  
Fax: 32 2 7514720  
Luc Caeyers  
[luc.caeyers@kristal-logistics.com](mailto:luc.caeyers@kristal-logistics.com)

### **SWEDEN**

ON-SITE GROUP  
Telephone: 46-31-707 3070  
Fax: 46-31-707 3075  
Contacts: Lena Ericson  
[lena@onsitegroup.com](mailto:lena@onsitegroup.com)

### **VENEZUELA**

EXPOTRAN  
Telephone: 58 22 85 77 72  
Fax: 58 22 84 96 95  
Contact: Carolina Perna  
[cperna@expotran.com](mailto:cperna@expotran.com)

### **NEW ZEALAND**

SCHENKER (NZ) LTD  
Telephone: 64 9 255 0127  
Fax: 64 21 709 481  
Contact: Rebecca O'Donnell  
[rebecca.odonnell@schenker.com](mailto:rebecca.odonnell@schenker.com)

### **SWITZERLAND**

AGILITY LOGISTICS  
(formerly Natural Ltd Expologistics)  
Telephone: 41 61 691 33 77  
Fax: 41 61 691 70 36  
Contact: Thomas Luechinger  
[Thomas.luechinger@natural.info](mailto:Thomas.luechinger@natural.info)

### **PORTUGAL**

RN TRANS  
Telephone: 351 21 324 6207  
Fax: 351 21 324 6211  
Contact: Miguel Macara  
[fairs@rntrans.pt](mailto:fairs@rntrans.pt)

### **TAIWAN**

DRAGON EXHIBITION TRANSPORT  
Telephone: 886-2-2321 1741  
Fax: 886-2-2321 1743  
Contact: Luson Lee  
[luson@dragon-trans.com.tw](mailto:luson@dragon-trans.com.tw)

### **RUSSIA**

EXPOWESTRANS ZAO  
Telephone: 7 495 205 66 50  
Fax: 7 495 253 95 84  
Contact: Alexey Levitsky  
[adviser@ewt.ru](mailto:adviser@ewt.ru)

### **TURKEY**

GRUPTRANS INT'L TRANSPORT & TRADE CO. INC  
Telephone: 90 0 212 426 27 28  
Fax: 90 0 212 672 74 04  
Contact: Feyzan Erel  
[feyzan@gruptrans.com](mailto:feyzan@gruptrans.com)

### **SINGAPORE**

ROGERS WORLDWIDE  
Telephone: 65-6846 0055  
Fax: 65-6846 1376  
Vincent Tan  
[Vincent@rogersexposvs.com.sg](mailto:Vincent@rogersexposvs.com.sg)

### **UKRAINE**

JV EXPO-DAN LTD  
Telephone: 38 0 44 581 35 65  
Fax: Same as telephone  
Contact: Andrey Strukov  
[expodan@expodan.kiev.ua](mailto:expodan@expodan.kiev.ua)

## **MINING & RELATED INDUSTRY EXHIBITIONS**

Here is a provisional list of related exhibitions taking place in close proximity to MINEXPO 2008. We will be happy to assist you with any shipping arrangements to these shows or any other events in which you may be participating. Please contact us if you need any additional details.

### **SAMOTER 2008**

Verona Exhibition Center, Verona, Italy      March 5-9, 2008  
[www.samoter.it](http://www.samoter.it)

### **CONEXPO-CONAGG 2008**

Las Vegas Convention Center, Las Vegas, Nevada      March 11-15, 2008  
[www.conexpo-conagg.com](http://www.conexpo-conagg.com)

### **EXPOMIN 2008**

Espacio Riesco Convention Center, Santiago, Chile      April 15-18, 2008  
[www.fisa.cl](http://www.fisa.cl)

### **CIM EXHIBITION & CONFERENCE**

Shaw Conference Center, Edmonton AB Canada      May 4-6, 2008  
[www.cim.org](http://www.cim.org)

### **AMEC NATIONAL MINING CONGRESS**

Perth Convention Exhibition Centre, Perth, Australia      May 22-24, 2008  
[www.ameccongress.com.au](http://www.ameccongress.com.au)

### **MINING WORLD 2008**

Misheel Center, Ulaanbaatar, Mongolia      June, 2008  
[www.miningworld-events.com](http://www.miningworld-events.com)

### **ELECTRA MINING AFRICA 2008**

Expo Centre Nasrec, Johannesburg, South Africa      September 8-12, 2008  
[www.electramining.co.za](http://www.electramining.co.za)

### **WORLD MINING CONGRESS & EXPO**

Expo Silesia Exhibition Center, Katowice, Poland      September 9-12, 2008  
[www.wmc-expo2008.org](http://www.wmc-expo2008.org)

### **INTERNATIONAL EXHIBITION ON MINERALS, METALS, METALLURGY & MINERALS**

India Expo Centre, New Delhi      November 13-16, 2008  
[www.metal-mineral.com](http://www.metal-mineral.com)

### **BAUMA CHINA 2008**

Shanghai New Int'l. Exhibition Center, Shanghai China      November 25-28, 2008  
[www.bauma-china.com](http://www.bauma-china.com)