

ASSE Exposition • Baltimore Convention Center • Baltimore, MD • June 13–15, 2010  
**RULES & REGULATIONS**

- A. Exhibitor shall be bound by the rules and regulations set forth herein and by such amendments or additional rules and regulations which may be established by the Society. References to the "Society" herein shall be deemed to include the American Society of Safety Engineers, the ASSE Professional Development Conference (PDC) Committee, the Managing Directors of the exhibit and any duly authorized representative, agent or employee of the foregoing.
- B. Exhibits should be designed to appeal primarily to Corporate Safety & Health Directors, Safety Professionals & Practitioners or students actively involved in the safety & health field.
- Educational and informative displays demonstrating innovative programs, services or techniques in the field of safety are most desirable. Exhibits of products or appliances, however, will only be accepted if they relate to the field of safety & health.
- All applications for exhibit space must be approved by the ASSE PDC Committee. ASSE reserves the right to refuse rental of display space to any company whose display of services is not, in the opinion of the Committee, compatible with the general character and objectives of the Exposition.
- Regarding hand-out materials, exhibitors may give away materials if they are educational in nature or in the spirit of, or relating to the Exposition. Nothing, however may be sold.
- C. Products of no more than one manufacturer may be shown in any one booth and subletting of space by the exhibitor is prohibited.
- D. Not a Sales Facility: This exhibit is not to be operated as a sales facility for exhibitors or patrons. Retail sales are not allowed.
- E. Space rental shall include a drape background 8' high along the back line with side rails 33" high and uniform identification sign 7" x 44" showing firm name. Width of all spaces shown on the official floor plan is from center of side rails and depth is overall measurement from face of the front post to back of rear post.
- F. Exhibit shall not obstruct the view of adjoining exhibit nor be operated in any manner objectionable to other exhibitors. All lighting within the exhibit must be arranged and operated so as not to be distracting to adjacent exhibits. Sound devices operated in an objectionable manner in the opinion of the Society shall be prohibited.
- G. All booths will be confined to a maximum height of 8' and all display fixtures over 4' in height and placed within 10 lineal feet of an adjoining exhibit must be confined to that area of the exhibitor's space which is no more than 5' out from the back line. All open or unfinished sides are to be covered at exhibitor's expense so as not to appear unsightly.
- H. All materials used for decorative purposes shall be flameproof. Crepe paper, corrugated paper, cardboard or other combustible materials shall be prohibited. Explosive and flammable materials which conflict with the Underwriters' Fire Prevention or Fire Department rules shall not be permitted.
- I. The exhibitor agrees that the Society shall, without incurring any liability for damage or loss, have the right to install or dismantle/pack any property of any exhibitor who has failed to do so in the time allotted, or to order such work done at the sole expense of the exhibitor. The exhibitor further agrees that the Managing Director, at its sole discretion, shall have the right and authority to clear from the premises any exhibit material or other property of the exhibitor for which sufficient shipping arrangements have not been made, to designate carriers for its return, to send it to public or private storage, or to otherwise dispose of it, without incurring any liability therefor, and all costs of such removal, return, storage and other disposition shall be charged to and promptly paid by the exhibitor.
- J. The exhibitor hereby agrees to abide by all agreements made between the unions, the Society or its agents or pertaining to the use of union labor at all times while in the hall.
- K. The exhibitor hereby agrees not to contract for, nor to use any services in connection with its exhibit within the Convention Center except such as shall be made available or approved by the Society. Not less than sixty days before the opening date of the Exhibit, the exhibitor shall supply to the Society the names of any persons or organizations other than those designated as official contractors in the Exhibitor Manual, who are proposed for the performance of any services for the exhibitor, and the Society will promptly notify exhibitor of its approval or disapproval of such selections.
- L. All exhibitors in the American Society of Safety Engineers Exposition are required to obtain a general public liability insurance in the amount of one million dollars (\$1,000,000) per occurrence. The American Society of Safety Engineers and Hall-Erickson, Inc. shall be named as additional insures on the general liability policy. Such insurance maintained by the exhibitor must be issued by any insurance company with an A.M. Best rating of A- or higher and shall include coverage of the indemnification obligations of the exhibitor under these rules and regulations. Each exhibitor is also required to carry workers compensation protecting employees in accordance with the laws of the state in which the exhibition is being held. Nothing in this paragraph shall limit the amount of liability an exhibitor may be responsible for.
- M. Hospitality suites cannot be open during regularly scheduled ASSE Conference or Show hours. All requests for suites or public space in the Conference facilities will not be assigned without prior approval of the Managing Directors.
- N. Admission shall be by ticket or badge and identification badges shall not be transferable. No children 16 years of age or under will be permitted on the Show floor at any time regardless of affiliation or circumstances.
- O. Rights of an exhibitor shall not be assignable to any other firm or person.
- P. All space shall be paid at the published rate as indicated on the front of this contract (U.S. Funds), 50% of the total must be paid at the time contract is submitted and the balance on or before March 6, 2010. Checks may be made payable to ASSE Exposition and mailed to ASSE Exposition Office.
- Q. The exhibitor shall have an authorized representative present at the Exposition throughout all exhibit periods and during the installation and dismantling of his exhibit. The names of authorized representatives shall be furnished to the Managing Director not less than 60 days before the opening date of the Exposition.
- R. It is expressly understood and agreed by the exhibitor that it will make no claim of any kind against the Society for any loss, damage, theft, or destruction of goods, nor for any injury that may occur to itself or its employees while in the Convention Center, nor for any damage of any nature, or character whatsoever, and without limiting the foregoing, including any damage to their business by reason of the failure to provide space for an exhibit or removal of the exhibit, or for any action of the Society in relation to the exhibit or exhibitor, and the exhibitor shall be solely responsible to its own agents and employees and to all third persons, including invitees and the public for all claims, liabilities, actions, costs, damages, and expenses arising out of or relating to the custody, possession, operation, maintenance or control of said leased space or exhibit, for negligence or otherwise relating thereto, and said exhibitor does hereby indemnify and hold harmless the Society against any and all such claims as may be asserted against it.
- S. Should any contingency interrupt or prevent the holding of the ASSE Exposition, the Society will return such portion of the amount paid for space as may be determined to be equitable by the Society after deduction of such amounts as may be necessary to cover expenses incurred by the Society in connection with the Exposition. If for any reason, the Society determines that the location of the Exposition should be changed or the dates of the Exposition postponed, no refund will be made but the Society shall assign to the exhibitor, in lieu of the original space, such other space as the Society deems appropriate and the exhibitor agrees to use such space under the same rules and regulations. The Society shall not be financially liable or otherwise obligated in the event the Exhibit is canceled, postponed or relocated except as provided herein.
- T. The Society shall have power to adopt and enforce all Exposition rules and regulations and all rules and regulations with respect to the kind, nature and eligibility of exhibitors adopted by it or set forth herein, and its decision on any matters which may arise hereunder shall be final.
- U. Upon acceptance of this application by the Society, it shall be legally binding contract between the Exhibitor and the Society, provided that either party may cancel this contract on condition that written notice of such cancellation is received by the remaining party at least 120 days prior to the scheduled opening date of the Exhibition as provided herein; and further provided that amount of rental paid will be refunded less \$200.00 per 100 sq. ft. administrative/cancellation fee. Full amount of rental paid will be refunded only on condition that such cancellation is made by the Society. For cancellations or reductions of exhibit space occurring less than 120 days prior to the scheduled opening date of the Show, the Society will be entitled to retain or collect 100% of the exhibitor's total contract obligation.
- V. Exhibitor agrees to abide by the forgoing rules and by any amendments that may be put into effect by the Society.